

Community Chest Application Summary 2018/2019

Forest Heath & St Edmundsbury councils



Local Authority	SEBC
Organisation	REACH Community Projects
Amount Requested	£10,000.00 (2018-2019) £10,000.00 (2019-2020)
Total Project Cost	£162,339
Match Funding	£62,649 – 13 x grant funding bids (secured) £39,750 – donations (based on 2016-17 levels) £17,331 – warehouse for holding foodbank stock provided by local company Plus £25k worth of volunteering hours not included in costs Funding bids submitted to cover difference
Partnerships	Samuel Ward and Castle Manor Academies, The Trussel Trust – UK Foodbank network, Havebury Housing, Haverhill Town Council, Suffolk County Council – CYP and Adult Social Care, Haverhill & District Churches Together, Community Action Suffolk
West Suffolk Bid?	No

Overview

Funding to support a three key projects that REACH are delivering:

- REACH Resource Centre - a drop-in centre open weekdays providing a warm welcome and practical support for people struggling with poverty, debt, family problems. The Resource Centre is based on the Clements housing estate. The Resource centre in the last year has had 2115 individual visits.
- Haverhill Foodbank - providing emergency food parcels to families and individuals in need. In the last year REACH have supported 1273 individuals (357 children and 916 adults) living within Haverhill and surround rural areas of St Edmundsbury.
- REACH Into the Community - Money Advice - Debt counseling, budgeting and money management support. We have recently began delivering this project to reach individuals and families when and where they need it. This project so far has intensely supported 130 local people.

Outputs

- REACH Resource Centre – 2115 visits
- Haverhill Foodbank – support 1273 individuals
- REACH Into the Community – support 130 people

Outcomes

The three main outcomes from the project REACH are requesting support from are:

- Tackling disadvantage & exclusion - improving economic wellbeing.
- Tackling disadvantage & exclusion through supporting vulnerable people.
- Health & wellbeing - improve mental, physical and emotional health.

Finances

Income for last financial year – £125,185
Expenditure for last financial year - £114,391

Reserves

£19,500

Request breakdown

Salaries (incl. all on costs, NIC, Tax, Pensions)

Projects Director – FT - £33,409 - £17.13 p/hour

Operations Manager – PT 30 hrs - £20,884 - £13.38 p/hour

Administration Team – 1 FT, 1 PT - £30,026 – £10.04 p/hour

Community Outreach Advisor – FT £22,772.00 - £11.60 p/hour

Community Outreach Advisor – PT £10,823 - £11.25 p/hour

Volunteer costs

Staff training and conference costs

Warehouse costs for Foodbank

Office costs

Resource centre rent (leased from St Edmundsbury)

Resource centre running costs

Insurance and professional fees

IT support and cloud based system for managing client records

Van running costs for Foodbank

Subscriptions and stationary

Fundraising costs

Previous Community Chest funding

2016-2017 and 2017-2018 - £5,000 p.a. for foodbank and supported volunteering. Met grant agreement.

Officer comments

Supported by 1 Families and Communities Officer



St Edmundsbury
BOROUGH COUNCIL

Forest Heath & St Edmundsbury councils

West Suffolk
working together

St Edmundsbury Borough Council Community Chest Grant Application Form Part A

Community Chest funding supports voluntary and community groups who make a contribution to improving the quality of life for people in West Suffolk. The information you provide will help us consider your application. If you have any questions, please give us a call on 01284 757077. Before completing this form, we ask you to please read the guidelines, which are available on:
<http://www.westsuffolk.gov.uk/community/community-grants.cfm>

Please return your completed, signed form and supplementary documents to:
polly.kane@westsuffolk.gov.uk.

Please note: This form is for applications to the St Edmundsbury Borough Council Community Chest grants scheme. If you wish to apply to Forest Heath District Council the form can be found on the Community Grants page above. [If you wish to apply to both councils, you will need to complete a separate form for each, clearly stating how your activity will benefit the area.](#)

1. Contact details

Organisation/lead partner name	REACH Community Projects
Organisation Address	8 Lime Grove Estate Falconer Road Haverhill Suffolk
Postcode	CB9 7XU

Organisation main email	info@reachhaverhill.org.uk
Organisation main tel.	01440 712 950
Organisation website	www.reachhaverhill.org.uk
Organisation Twitter	@reachhaverhill
Organisation Facebook	Facebook.com/reachhaverhill

Contact person 1 (main contact)		Contact person 2	
Name	Henry Wilson	Name	Corrine Sing
Position in organisation	Projects Director	Position in organisation	Operations Administrator
Daytime tel.no	01440 712 288	Daytime tel.no	01440 712 288
Mobile	07710618951	Mobile	07551789718
email	henry@reach-cp.org.uk	email	corrine@reach-cp.org.uk
Address if different to organisation's		Address if different to organisation's	
As above		As above	
Postcode	As above	Postcode	As above

2. About your organisation

2.1. Which local authority area(s) does your organisation currently work in?

St Edmundsbury Borough

2.2. What type of organisation are you? (please check the relevant box)

Registered charity	<input checked="" type="checkbox"/>	Charity number: 1169108*
Applying for charitable status	<input type="checkbox"/>	
Company limited by guarantee	<input type="checkbox"/>	Company number:
Community interest company	<input type="checkbox"/>	
Part of a larger regional or national charity (Please state which one)	<input type="checkbox"/>	
Constituted community group	<input type="checkbox"/>	
Social Enterprise	<input type="checkbox"/>	What type?:
Other (Please specify)	<input type="checkbox"/>	

*We have been operating since 2010 under the banner of River of Life Community Church (Charity no: 1115810). In 2016 we became REACH Community Projects operating under the charity number 1169108. This change has enabled us to grow and increase our work with communities in Haverhill and rural St Edmundsbury.

2.3. How many people are currently involved in your organisation?

Trustees	4	Management board	5
Management team	8	Service users	1273
Full time paid staff/workers	2	Volunteers and helpers (non-management)	64
Part time paid staff/workers	6		

When did your organisation start?

Year

January

2010

2.4. What is the purpose of your organisation? Please briefly describe why your organisation was set up, its aims and objectives, what activities it carries out and who primarily benefits.

REACH Community Projects exists to tackle poverty in Haverhill and in rural St Edmundsbury.

We initially began working in the community in 2005 when our current projects director launched a debt advice service. The work has really developed as the credit crunch began to bite everyday day families in 2010; this led us to establishing REACH Community Projects in January 2010, which brought all our community support services under one banner.

REACH stands for 'Restore, Encourage, Action in the Community and Hope'. Our aim is to uncover and resolve the root issues of the people we see and lift them out of poverty, restoring dignity and reviving hope.

We do this through five key activities/projects:

- Foodbank, providing emergency food parcels to families and individuals in need.
- REACH Resource Centre, a drop-in centre open weekdays providing a warm welcome and practical support for people struggling with poverty, debt, family problems.
- REACH Into the Community - Money Advice - Debt counseling, budgeting and money management support.
- Starter Packs – Providing essential bedding, kitchenware and furniture.
- Client Aid – Financial assistance through donation based projects such as Acts 435 & Warm Homes Healthy People (emergency gas & electricity grants).

Typically our clients come to us with low self-esteem and lacking aspirations. They feel isolated and marginalised. They find it difficult to access existing services in the community. Those in work tend to be in low income, high rents and unreliable (often agency) jobs. They may make poor choices, especially in financial matters and high levels of debt and inadequate money management are increasingly widespread and crippling. Despite our successes in helping get to the root of the issue, debt, low income and poverty still affects many of our most vulnerable in our locality.

Maximum 300 words

2.5. What was your organisation's total income for last financial year? (your branch if part of a larger organisation)

£125,185

- 2.6. What was your organisation's total expenditure for last financial year? £114,391
(your branch if part of a larger organisation)
- 2.7. Does your organisation have more than six months running costs?
Yes/**No**
(your branch if part of a larger organisation)
- 2.8. What are your organisation's current unrestricted reserves or savings? £19,500
(your branch if part of a larger organisation)

3. About Your project

- 3.1. What do you want the funding for? Please be specific. Please note that 'project' is meant to describe the project for which you are seeking funding, and not your organisation. Please include outputs (what you will deliver).

We are requesting funding to support a three key projects that REACH are delivering. The projects we would like to achieve the funding support for are as follows:

REACH Resource Centre, a drop-in centre open weekdays providing a warm welcome and practical support for people struggling with poverty, debt, family problems. The Resource Centre is based on the Clements housing estate, in Haverhill South that falls within the 20% most deprived areas in the UK. It is one of the most deprived wards within St Edmundsbury, according to St Edmundsbury's ward reports. The Resource centre in the last year has had 2115 individual visits, 205 of these individuals have gone on to use our other services. The resource centre is staffed by all of our team and around 20 dedicated volunteers.

Haverhill Foodbank, providing emergency food parcels to families and individuals in need. In the last year we have supported 1273 individuals (357 children and 916 adults) The Foodbank is run by our operations manager and around 50 volunteers. We currently support individuals living within Haverhill and surround rural areas of St Edmundsbury, we have recently received a grant from Suffolk Community Foundation to support our rural based work.

REACH Into the Community - Money Advice - Debt counseling, budgeting and money management support. We have recently began delivering this project to reach individuals and families when and where they need it. There are a high number of just managing families (known as JAMs) in Haverhill and rural St Edmundsbury who we would like this project to work with. We found that some people did not feel comfortable attending our resource centre because of the perceived stigma of going to ask for help. REACH into the

Community is an essential project for reaching and supporting vulnerable people. This project so far has intensely supported 130 local people.

Maximum 300 words

- 3.2. How does your project contribute towards the council's Families and Communities Strategy and Families and Communities Approach? Please refer to guidance and reference both in your answer.

Unlike many other Foodbank organisations in the UK, our work at REACH has gone beyond simply providing a hand out of emergency food. Our projects have become about helping individuals and families retake control over their financial crisis and moving away from reliance upon benefits. Enabling individuals to be more in control of their own lives.

As an organisation REACH's ambition is to work in a compassionate way to lift individuals and families out of the poverty trap. Our work enables people to increase their sense of self-agency and through improving their confidence and self esteem.

We are working to make sure that crisis in people's lives can be avoided. Through REACH into the Community for example we have supported 12 people in the last year to become completely debt free.

We support individuals that are on the brink of being made homeless, our intervention means that often individuals or families can stay in their homes and not present as homeless to the local authority, avoid huge cost to the public purse. We do this through getting individuals and families into viable debt payment plans and support them in making workable budgets. These budgets are continually used once we have stopped working with the client. This is a strong demonstration of where our work enables individuals and families to take control of their lives and not rely on state support.

Although, we are not a typical early intervention project we believe we contribute significantly to the Families and Communities approach, for example are volunteers are locally based people and help our clients to build up local connections and networks that reduces the amount of public sector support that an individual might need be that from Adult Social care or housing team support.

Maximum 300 words

- 3.3. How many people will benefit from your project (on a weekly, monthly or annual basis) and how? Please include outcomes (how your project will benefit the people who are involved in it) and how you will collect evidence of this.

At REACH our three main outcomes from the project we are requesting support from are:

Tackling disadvantage & exclusion - improving economic wellbeing.
Tackling disadvantage & exclusion through supporting vulnerable people.
Health & wellbeing - improve mental, physical and emotional health.

We know that we achieve many other outcomes for our clients and volunteers, but we know the three listed above are where we contribute the most. In 2016-17 we delivered a great number of excellent outputs and outcomes:

1273 individuals supported by our Foodbank
16,954 KG of emergency food parcels were provided.
66 starter packs were given to individuals in need including individuals coming out of prison.
76 were helped with our furniture aid programme.
2115 individuals used our resources centre
205 clients were supported with our REACH money advice; this is before we launched REACH into the community.

Here is a real life case study of a client that we recently supported who presented at our Resource centre just before Christmas in 2016:

Dave came to see us at the resources centre after losing his job just before Christmas. He had been made redundant but unfortunately, no redundancy was given as he had only been there for 15 months. Dave applied for Income Support as oldest son is disabled. Dave and his wife have 10 children. They wouldn't hear until after Christmas. During that time, the family would be living off Tax Credits & Child Benefit. Reach helped with food, a Christmas hamper a Warm Homes Healthy People grant for gas & electric, as well as some cash following a very generous anonymous donor who had given us money to us to give away to families struggling at Christmas.

Dave called into to see us at Reach just before Easter with a large amount of Easter eggs for families who may be in a similar position to him and his family and updated us on his how things were progressing:

Dave said: "I've now secured regular employment at a warehouse locally and wanted to give something back. Reaches were there when we really needed them. The generosity was out of this world and we tell everyone as it has really touched us – we're so grateful." N.B The name of the client has been changed; he is a resident within Haverhill South.

Maximum 300 words

3.4. Are you working with any other organisations/groups on this project?

Yes / No

If yes, please state the names of these organisations/groups and the nature of the relationship.

Samuel Ward and Castle Manor Academies
The Trussel Trust – UK Foodbank network
Havebury Housing

Haverhill Town Council
Suffolk County Council – CYP and Adult Social Care.
Haverhill & District Churches Together
Community Action Suffolk

Maximum 150 words

- 3.5. What evidence do you have that there is a need for this project? Please include sources of evidence, including any public/user/community consultation and research you have carried out.

Families living in a financial crisis and poverty has a significant impact on outcomes for children, but simply children that grow up in poverty far less likely to break the cycle of poverty in their adult lives. In a report commissioned for the Child Poverty Action Group in October 2014, the percentage of children living in poverty in Haverhill South was stated to be 31% (after housing costs) compared with the a national average of 25% and an average figure of 17% for the rest of St Edmundsbury (3). Typically our clients come to us with low self-esteem and lacking aspirations. They feel isolated and marginalised. They find it difficult to access existing services in the community. Those in work tend to be in low income, high rents and unreliable (often agency) jobs. They may make poor choices, especially in financial matters and high levels of debt and inadequate money management are increasingly widespread and crippling. Despite our successes in helping get to the root of the issue, debt, low income and poverty still affects many of our most vulnerable in our town. With the roll out of Universal Credit (4) becoming more widespread (a UC claimant has to wait up to 6 weeks before they receive their first payment (5) demand for services remains high and for many a lifeline.

(1) www.neighbourhood.statistics.gov.uk shows that Haverhill South is one of the most deprived wards in St Edmundsbury with Education Deprivation and Crime Deprivation being in the lower 20% region nationally.

(2) <http://www.westsuffolkccg.nhs.uk/wp-content/uploads/2013/09/FINAL-Haverhill-Health-Needs-Assessment.pdf>

(3) <http://www.endchildpoverty.org.uk/why-end-child-poverty/poverty-in-your-area>

(4) <https://www.moneyadvice.service.org.uk/en/articles/universal-credit-an-introduction>

(5) <https://www.gov.uk/universal-credit/what-youll-get>

We know that the need for our services is going to continue to grow, recently Crisis a national homeless charity published a piece of research stating that homelessness and poverty are going to continue to rise at an alarming rate over the next decade.

Maximum 200 words

- 3.6. How has the project been developed out of the community's desire to improve the lives of local people? What role have users and/or the community had in developing this project?

REACH has been developed by local people from Haverhill and the surrounding areas. We discovered a huge need for support in our local community and since our inception in 2010 have been working with local people to develop meaningful projects. We have identified clear needs and pockets of poverty that exist within our local community.

Our volunteer workforce of 64 people is a clear source of insight and strategic direction to us, 20% of our volunteers are former clients. Former clients volunteering with us is integral to the development of our projects.

We recently completed our yearly survey with our clients. 91% said that our services made a difference, 93% said that they feel less stressed and anxious after coming to us for support. We are constantly consulting with the communities, individuals and families that we support to ensure our services do lift people out of the poverty trap.

A number of our paid team were initially supported through REACH's work. This gives us a very strong track record in ensuring our services and approach are the best thought through to benefit our clients and their families.

Maximum 200 words

4. Timescales and sustainability

- 4.1. When will your project start and end? (the period for which you are asking the council for funding)

Start date

End date

- 4.2. If this is an ongoing project, how will it be funded and supported after the end of the grant period?

We are currently looking into our future sustainability and we have a meeting booked with The Big Lottery to discuss options. We are exploring setting up a social enterprise that will generate both social outcomes and additional income for REACH.

We have targets for increasing our individual donor base and we are currently talking to a number of larger national trust and grant funders to secure multi-year grants. These larger grants will greatly reduce our need to apply to local

fundere such as Suffolk Community Foundation and Local Authority based funding support.

We want to reduce our need to raise grant income to support our work, however, this is a long process and we are required to continue meeting the needs of our local community members in crisis.

Maximum 150 words

5. Funding request and budget

5.1. Which years are you applying for funding for? Please delete as applicable

2018/2019	2019/2020
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5.2. What is the total cost of the project? (project costs only, not for your whole organisation and not just the funding you are requesting)

£162,339

5.3. Please provide a full breakdown of the total cost of this project, including VAT if applicable. Please only include direct expenditure for this project.

Item	Amount
Staff and volunteers (including roles, hourly rates and NI/tax contributions where applicable) Salaries (incl. all on costs, NIC, Tax, Pensions) <i>Projects Director – FT - £33,409 - £17.13 p/hour</i> <i>Operations Manager – PT 30 hrs - £20,884 - £13.38 p/hour</i> <i>Administration Team – 1 FT, 1 PT - £30,026 – £10.04 p/hour</i> <i>Community Outreach Advisor – FT £22,772.00 - £11.60 p/hour</i> <i>Community Outreach Advisor – PT £10,823 - £11.25 p/hour</i> Volunteer costs Staff training and conference costs	£117,913 £500 £3,200
Overheads (including items such as venue/office costs, utilities, back office services, insurance) Warehouse costs for Foodbank Office costs Resource centre rent (leased from St Edmundsbury) Resource centre running costs Insurance and professional fees	£17,331 £6,165 £3,750 £6,960 £3,000

Equipment and resources	
IT support and cloud based system for managing client records	£5,000
Van running costs for Foodbank	£1,230
Subscriptions and stationary	£3,500
Other	
Fundraising costs	£750
Total	£162,339

5.4. Please provide a full breakdown of all other funding and in-kind support* you have secured for this project.

Item	Amount
Funding already secured (please detail funders, amounts and funding periods individually)	
Caritas Trust	£7,723
Suffolk Community Foundation Rural Fund	£3,750
Ganzoni Trust	£500
Henry Smith	£9,000
One Haverhill	£5,000
LMK Foundation	£12,000
Cambridgeshire Community Foundation	£4,554
Rope	£10,000
Suffolk County Council Locality Funding	£4,511
Suffolk Community Foundation High Sherriff Suffolk	£1,250
Suffolk Community Foundation Hopkin Homes Fund	£2,000
Souter Trust	£1,000
Smaller trust donations (under £500)	£1,361
	£62,649
Total:	£13,000
Regular supporters	£12,000
Local Churches	£10,000
One off gifts	£1,950
Gift aid	£2,800
Local Fundraising	
* Based on 2016/17 Giving levels	£39,750
Total:	
Volunteer contributions (including estimated hours given and roles)	
We currently have a volunteer team of 64 people. This includes former clients, local volunteers living in the locality. Most volunteers give an hour a week, some give a lot more.	

Based on each volunteer giving 1 hour a week, in a year that equates to 3,328 hours and nominal hourly rate of £7.45 = £24,793.	
Equipment and resources (please itemize)	
Other – In-kind support Warehouse for holding Foodbank stock – provided by a local company	£17,331
Total secured income and in-kind support	£119,730

*In-kind support is assistance and items you would normally expect to pay for, but which you are getting for free, such as volunteer hours or a free venue. You might find it useful to give volunteer hours a value, such as the minimum wage, or higher if you have volunteers with particular expertise it would be expensive to pay for.

5.5. What other funders have you applied to for this project but have not yet had a decision from?

We currently need to raise a further £42,609 to balance 20170-18 budget. We have the following funding applications out for determination. We are confident that we will raise the amount required.

Funder	Amount requested	Decision timescale
Tesco bags of help	£4,000	October 2017
Haverhill Town Council	£5,000	December 2017
Suffolk Community Foundation – Dulverton Fund	£4,251	October 2017
Essex Community Foundation	£2,000	January 2018
Community Action Suffolk	£1,000	November 2017
Suffolk Community Foundation - Suffolk Fund	£2,000	October 2017
Suffolk Community Foundation -Social Action Fund	£5,000	October 2017
Suffolk Community Foundation - Centenary fund	£4,000	November 2017
St Edmundsbury Community Chest	£10,000	December 2017
Garfield Weston	£7,500	February 2018
Gensis Housing Community Fund	£5,000	January 2018
Havebury Housing Community Fund	£3,500	February 2018
The Rank Trust	£4,000	December 2017
Aviva Community Fund	£10,000	January 2018
The Albert Hunt Trust	£3,000	December 2017
Total:	£70,251	

5.6. How much funding are you applying to us for?

2018/19 £10,000

2019/20 £10,000

5.7. What other grants and contracts has your organisation received over the past three years from either Forest Heath District Council or St Edmundsbury Borough Council?

Funding source	Amount (£)	Reason for funding
St Edmundsbury Community Chest (2015-16, 2016-17 - £5,000 p/annum)	£10,000	Contribution towards Foodbank Project.
St Edmundsbury Borough Council (2010- 2015 grant ended)	£3,750	Grant to cover the lease for the Resource Centre, leased from St Edmundsbury.
Total:	£13,750	